



Cover Supervisor

Come to work at SCL, have fun, feel inspired and be inspiring! Every single person who works at

SCL is making a difference in our local communities and having a huge impact on children and young people's lives.

Founded in 1999, SCL is the UK's largest provider of education and skills training within the sports and active childcare sector working with grassroots Academies through to Premiership Football

Clubs such as West Ham Foundation, Premiership Rugby, and Elite Cricket Clubs, positively impacting the future prospects of children and young people.

When you join us, you will see that working for us is more than just a job - you will be part of a team who have built a highly successful, fast-growing business.

During a period of staff absence or business need, this role is responsible for the planning and delivery of high-quality lessons which truly inspires and influences our learners' future life's. (This role will cover the north of the country). In addition, this role will develop strong relationships with internal and external stakeholders by delivering excellence in everything they do in response to business need or leadership requirements. As part of this role the SCL Cover Supervisor will be involved in working with learners on a face-to-face group, virtual group and/or one-to-one basis, delivering all aspects of qualification when/if required.

This role will also provide bespoke and responsive support to the curriculum leadership team in line with the business need so that the learner experience for all is exceptional. This activity will be agreed with line management and will take place around your lesson cover or during periods where lesson cover is not required.

Teaching/Learner Management

- Identify and progress new topic areas, courses and teaching materials whilst maintaining up- to-date subject knowledge
- Lead, inspire and support learners with different abilities
- Mark work, giving appropriate feedback and maintain records of learners' progress and development
- Manage and monitor all learner evidence in line with company and awarding body requirements
- Devise and oversee examinations, ensure regular contact with the Quality Trainer (IV) to ensure quality standards are met.
- Ensure all learners are progressing through their qualification adhering to schemes of work/curriculum plans
- Maintain regular communication with Key Stakeholders on learner progress
- Carry out a pastoral role as a personal tutor to learners or working closely with an SCL

Progress Coach



SCL
ACTIVE



SCL
EDUCATION



SCL
PROFESSIONAL

- Identify and plan additional support for learners as necessary
- Act as a Company representative at parents'/guardians' evenings, taster days, open days and careers or education conventions
- Interview potential learners and conduct assessments as necessary
- Manage learner behavior and apply appropriate and effective measures in cases of unacceptable
- Establish work experience and carry out learner assessment in the workplace, as appropriate.
- Ensure Equality and Diversity is embedded and instilled both in and out of the classroom.
- Identify and raise any safeguarding issues to the relevant representative.
- Promote and instil a safe learning environment.

Quality

- Participate in regular developmental observations, deep dives, and in-service training as part of continuing professional development (CPD).
- Attend team meetings to monitor, review and evaluate relevant courses.
- Understand fully the national standards for each qualification.

Account Management

- Act as the company's representative at club/site trails and events
- Manage and support all learner recruitment with the commercial department
- Achieve aspirational targets and KPIS for your learners including targets around retention, achievement, high grades, progress, and progression, English and Maths etc.
- Promote and market SCL services within client settings.

Administration

- Actively promote further opportunities for course participation
- Maintain knowledge regarding Education and Training stakeholders, policies, and procedures
- Provide timely feedback to Key Stakeholders on a regular basis.
- Ensure that safeguarding, prevent and E&D policies and own training is kept up to date at all times
- Meet all course and general administration requirements such as but not limited to:

o Management and reporting of student attendance o Update qualification Tracker Sheet

o Use of ProSuite software to track, monitor, and rapidly improve learner performance and progress o Management and reporting of student behaviour o Learner reports in line with customer or SCL requirements o Ensure all Health and Safety checks are completed o General course administration.

- Experience delivery high quality lessons which inspire, challenges and excites learners
- Experience managing and motivating young people and/or adults to engage in all aspects of their education including Maths and English.



- Experience working with challenging/vulnerable learners and/or learners with Additional

Learning Support needs.

- Experience during workshops which cover key persona development, behaviour and attitude topics which prepares learners for future work and life within modern day Britain.
- Experience working within the Health and Fitness Industry whether than be employed and/or running your own business.
- Passionate, enthusiastic, and willing to go above and beyond for your learners
- Resilient and solution focused. Make it happen attitude
- Professional role model for all learners, staff, and stakeholders
- Target driven, with excellent negotiation and influencing skills
- Approachable and flexible
- Team player with the ability to work with employees at all levels
- Ability to work autonomously
- Excellent communication skills
- Passionate about the business and staff that enthuses everyone
- At least a Level 3 in the subject which is being taught
- At least a Level 2 in English and Maths
- A recognised secondary or post 16 teaching qualification e.g., PGCE, DTLLS OT A1 Award (or willingness to work towards)
- Relevant degree in subject being taught
- Assessors Award
- Verifiers Award
- Safeguarding
- First Aid
- Attractive benefits for you and your family - We offer Life Assurance, Income Protection, and reimbursement for dental, optical, and alternative health therapies to all of our staff
- An exciting and rewarding employee recognition scheme - We make sure excellence is recognised and give our stars a very special VIP experience at our annual awards
- Outstanding internal promotion prospects
- Investment and Training - We are dedicated to developing you to reach your potential
- Companywide Socials - A chance for the entire company to get together
- Excellent Staff discounts on SCL services - Opportunity to save on childcare costs at SCL provisions

The safety and welfare of children is paramount to SCL, all applicants will be subject to thorough background checks to ensure their suitability to work with children. These will include, but are not limited to; reference checks, police checks, DBS checks and qualification checks.

SCL are an inclusive employer. We will endeavour to meet your needs to ensure that you have equal opportunities during the interview process. Therefore, If you are



neurodivergent, have a learning difficulty, or disabled, please let us know in advance of your interview if you require any alternative arrangements