



Childrens' Activities Assistant | SCL - Active

LOCATION:	Various
REPORTS TO:	Site Leader – SCL Active
SALARY:	£8.50 - £12 per hour

This is an exciting opportunity within a developing and fast-growing division of SCL Education Group. This delivery-based role will play a pivotal role in achieving our future growth plans within SCL – Active business division.

The Children's Activities Assistant role will be part of the team that deliver our wrap around childcare services on a daily basis at one of our locations. The Children's Activity Assistant will be responsible for supporting the day-to-day operations of the club and leading activities in our Active Childcare settings.

This is a delivery-based role that will be based at a particular venue with occasional requirements to cover at clubs in nearby locations.

- **Activity Design**- Support the planning of our programme of activities for all SCL services incorporating the Fun, Learn, Move value proposition.
- **Food Preparation** – support the preparation and serving of food to the children at the club following the guidelines outlined in the Food Safety Policy.
- **OFSTED & Compliance** – Complete all mandatory training including Safeguarding, Food Hygiene & First Aid. Follow all required safeguarding procedures as outlined in the SCL Operating Policies and Procedures.
- **Delivery of Activities** – Lead physical and creative activities on site that reflect the “Active Experience” outlined in SCL Active mission statement. Activity sessions should incorporate positive behaviour management strategies that link to SCL's “Active Reward” scheme.
- **Customer Service** – Engage fully with the children who attend the clubs and support with feedback with parents during drop off and collection times.



- **Site Operations Support** – Support with the set up and take down of the club space and ensure all cleaning responsibilities are carried out in line with venue expectations.

- **Passionate** – We believe in what we do; We are enthusiastic and dynamic and always go the extra mile.
 - **Reliable** – We are “stronger together”; We deliver on our promises & we are dependable and trustworthy.
 - **Inspirational** – We make it happen; we motivate each other to achieve great things & are positive role models.
 - **Excellence** – We are relentless in our pursuit to be the very best; We are driven to succeed & we place the customer at the heart of everything we do.
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- Customer service skills (incl. ability to deliver SCL service signatures, complaint resolution)
 - Communication skills (Verbal, written & digital)
 - Personal organisation / time management skills
 - Ability to plan and lead engaging activities for children aged 4 – 12 years old
 - Activity leadership experience (Desirable)
 - Ability to work as part of a team
 - Knowledge of Safeguarding procedures (Desirable)
 - Experience of working in childcare setting (Desirable)
 - Childcare qualification & Paediatric First Aid (Desirable)



- Attractive benefits for you and your family - We offer Life Assurance, Income Protection, and reimbursement for dental, optical, and alternative health therapies to all our staff.
- An exciting and rewarding employee recognition scheme - We make sure excellence is recognised and give our stars a very special VIP experience at our annual awards.
- Outstanding internal promotion prospects.
- Investment and Training - We are dedicated to developing you to reach your potential
- Companywide Socials - A chance for the entire company to get together
- Excellent Staff discounts on SCL services - Opportunity to save on childcare costs at SCL provisions

The safety and welfare of children is paramount to SCL, all applicants will be subject to thorough background checks to ensure their suitability to work with children. These will include, but are not limited to; reference checks, police checks, DBS checks and qualification checks.